



CALL FOR PROPOSALS

Terms of Reference

We invite you to submit a proposal for the **update of the framework list of technological experts** for the project “*Technopark 3 – Innovate Forward*” (hereinafter: the Project).

The finalized framework list of experts will allow for their engagement as **lecturers and/or mentors**, according to the specific needs identified by the Project.

This Call for Proposals is conducted as an **update of the existing framework list** of technological experts, formed on the basis of the Call for Proposals with the submission deadline of 05.05.2026. In accordance with the right of STPB to update the framework list in line with newly identified specific needs of the Project, the list is now open for the inclusion of additional technological experts.

Experts already included in the framework list **retain their status and are not required to submit a new proposal**. Proposals received under this Call will be assessed against the same qualifications and evaluation criteria and, if successful, the applicants will be added to the existing framework list.

PROJECT DATA	
Project name:	Technopark 3 –Innovate Forward
Project Implementer and Ordering Authority:	Science Technology Park Belgrade (STPB)
The Project supported by:	Government of the Swiss Confederation (Swiss State Secretariat for Economic Affairs – SECO)
Project duration	48 months (from 11 November 2025 to 31 October 2029)
CALL FOR PROPOSALS DATA	
Subject:	Update of the framework list of technological experts, who can be engaged as lecturers and/or mentors, according to the identified specific needs of Project
Category:	Expert/mentor/SME
Procedure:	Updating the framework list of experts

1. BACKGROUND

The “**Innovate Forward Project**” (**Technopark 3**) (hereinafter: the Project) aims to enhance the competitiveness of the Serbian economy by strengthening innovation-driven entrepreneurship. Through the Project, the **Science and Technology Park Belgrade (STPB)** will further develop its capacities to support high-tech startups in establishing, growing, and entering international markets.



The Project will provide early-stage startups with **targeted mentorship, guidance, and pre-seed funding** through the *Raising Starts* program, while fostering young entrepreneurial talent and promoting a culture of innovation and entrepreneurship. By leveraging STPB's experience and best practices, the Project ensures that promising ventures have the **skills, resources, and networks** needed to succeed globally, contribute to increased technology exports, create jobs, and strengthen the overall innovation ecosystem in Serbia.

The Project supports the implementation of a **startup support program at the earliest stage of development – Raising Starts** (hereinafter: the Program). The Program consists of **two stages**:

Raising Starts – Stage 1: Startups that successfully pass the selection process will enter Stage 1 and become participants in the Program (hereinafter: *Pre-seed participants*). This stage is designed to **validate both the business idea and the team**, and will last approximately **one month**.

Raising Starts – Stage 2: Startups that demonstrate the greatest progress and meet the defined criteria will advance to Stage 2, becoming *Pre-seed Beneficiaries*. Stage 2 focuses on **developing market-ready prototypes** and preparing startups for investment and growth. This stage includes both **professional mentoring and financial support**, and will last approximately **six months**.

2. OBJECTIVE

The objective of this call is to collect proposals from **technology experts** to update the existing **framework list of experts** who can be engaged as **lecturers and/or mentors** according to the **specific needs** of the Project.

Technology experts from the framework list, whose expertise aligns with the needs of individual registered startups and/or Pre-seed Participants and/or Pre-seed Beneficiaries in technology development, and/or with the identified specific needs of the Project, will be engaged through **contracts** to:

- **Assess the technological feasibility** of submitted ideas,
- **Provide feedback to STPB** on the progress of technology development prior to reporting periods, and/or
- **Deliver lectures and provide consultations**, as needed.

The update is carried out in order to cover the specific needs identified for the forthcoming cycles of the Program, in particular the need for technological experts in the fields of **artificial intelligence (AI) and gaming**. Experts selected under this Call will be added to the framework list, which remains valid until the end of the Project.

3. JOB DESCRIPTION

Engagement of experts includes the following activities:

- 1) **Assessing the technological feasibility** of ideas submitted by startups, which involves reviewing the application forms of registered startups and providing a professional opinion on whether the proposed/ planned technology is feasible;

and/or

- 2) **Monitoring the progress** of Pre-seed Beneficiaries in technology development and providing **feedback to STPB** on the achieved progress, as well as advising startups on technology development when needed. Experts are expected to provide feedback to the STPB team at the end of each reporting period regarding the level of development of the technological solution of Pre-seed Beneficiaries. In addition, experts should, when necessary, support Pre-seed Participants in defining **key technology development and success metrics** and provide guidance to startups through mentoring sessions;

and/or

- 3) **Delivering one or more lectures** in areas where Pre-seed Participants, Pre-seed Beneficiaries, or other end Beneficiaries of the Project require support.

To ensure the successful implementation of these activities, **technology experts are required** who can provide support or specialist training in the following areas of startup development:

- **Artificial intelligence (AI)** – covering machine learning and deep learning, generative AI and large language models, data engineering and MLOps, model evaluation and validation, AI infrastructure and tooling, as well as the assessment of technical feasibility and maturity of AI-based solutions;
- **Gaming** – covering game engines and real-time graphics, gameplay and backend architecture, multiplayer and networking, platform and porting requirements, as well as the assessment of technical feasibility of game-based products.

Experts will perform their activities **online**, unless STPB determines that their **physical presence** is necessary. In cases where travel is required, **travel expenses will be calculated and arranged separately**. Prior to any official trip, the expert must submit an **overview of planned travel costs** to obtain STPB's approval.

4. QUALIFICATIONS AND EXPERIENCE

Technological experts must meet the following qualifications:

1) **Mandatory Conditions:**

- Completed **undergraduate studies** in natural sciences, mathematics, medicine, or technical/technological fields, with at least **5 years of experience** in one of the areas listed in Article 3 of the Call. If the expert does not hold an undergraduate degree, they must have at least **10 years of experience** in one of the required areas listed in Article 3 of the Call.
- **Proficiency in English** (written and spoken).
- Candidates must demonstrate an impeccable professional reputation and proven objectivity in performing their assigned tasks
- Previous experience in **innovation assessment**.
- Previous experience working with **innovative companies**.
- Experience in the **development of relevant products and/or services**.



Only experts who meet **all of the above-listed conditions** will be included in the **framework list of technological experts**.

Only experts from the framework list whose **expertise aligns with the specific needs of the Project** and who have **relevant prior industry experience** will be engaged. STPB is **not obliged** to hire experts solely because they are included in the framework list.

If an expert's expertise covers **multiple needs**, they may be engaged to fulfil **all relevant roles**.

STPB reserves the right to **update the framework list** in accordance with newly identified specific needs of the Project.

5. BUDGET

The **daily fee** for an individually engaged technological expert will **include all costs** related to the delivery of lectures and mentoring activities, **excluding travel expenses**.

Travel expenses will be **calculated and arranged** only if the expert's **physical presence** is required. Prior to any official trip, the hired expert must submit an **overview of the planned travel costs** for approval by STPB.

6. THE FORM OF ENGAGEMENT OF EXPERTS

After defining the specific needs of the Project, STPB will **inform technological experts** from the framework list about the **required engagement and the engagement period**. All experts will be engaged under a **six-month probationary period**, following which STP may decide to discontinue the contract.

STPB will **conclude a contract** with selected technological experts who **confirm their availability** to provide the required services. The **terms of engagement** will be defined in the contract.

7. DOCUMENTS THAT FORM THE PROPOSAL

Interested Bidders should submit the following documents:

- 1) **CV**, including relevant references, along with **supporting documents** confirming the fulfilment of qualifications (e.g., diplomas, certificates, and similar items).
- 2) **Financial offer** expressed in CHF excluding VAT, with the daily fee (8h per day) that includes all costs related to the delivery of lectures and mentoring activities. If the **expert's physical presence** is required, travel costs will be calculated separately. Prior to any official trip, the hired expert must submit an **overview of planned travel costs** for STPB approval. The **financial assessment** will be based on the proposed daily fee.
- 3) **Filled Annex 1** - General information,
- 4) **Filled and signed Annex 2** - Statement of non-conviction (both statements for legal entities and natural persons are attached, so please choose the applicable one),



- 5) **Filled and signed Annex 3** - Statement of compliance concerning sanctions related to the situation in Ukraine (for signing only by legal entities).

Technical evaluation will be conducted only if the formal conditions are met (timely and complete proposal sent), based on the following scale:

Evaluation criteria		Maximal points
Financial offer		30
Technical points	Mandatory conditions	10
	Previous experience in innovation assessment	20
	Previous experience working with innovative companies	20
	Experience in the development of relevant products and/or services	20
TOTAL		100

8. APPLICATION PROCEDURE

The proposal must be sent to the following address: nabavke@ntpark.rs. The deadline for submission of proposal is **25.09.2026. till 10 AM**. Only timely and complete proposals will be considered.

9. ADDITIONAL INFORMATION

For any additional questions about the Call, please contact us at: nabavke@ntpark.rs.